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## Notes about planning dept. staff

Ernest Bonner

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- I. Position of Assistant Director vacated July 1, 1975.  
Reorganization of Bureau has made intermediate position between Director and Chief Planners unnecessary.  
Administrative control and direction can be more appropriately exercised with direct line between Director and Chief Planners. Position turned in.
- II. Lloyd Keefe resigns ~~effective~~ (or is fired) effective ~~April 1, 1975~~  
April 1, 1975.
- III. Position vacated by Lloyd Keefe filled by Don Marzotti.  
Sr. Planner position vacated by Mazz turned in.
- IV. Director and all Chief Planners take 5% cut in pay.  
~~Voluntary cuts in pay by all others (less than 5%,~~  
~~related to salary) will be appreciated.~~
- ~~Senior Planners~~
- V. All Senior planners — who make more than Chief Planners after the salary cut — take a pay cut to that ~~equal to Chief Planners~~ salary received by Chief Planners after the pay cut.

- VI. Voluntary cuts in pay by all others will be appreciated.  
These cuts should be less than 5% — related to salary.  
(i.e., the lower the salary, the lower the pay cut)
- VII. Dick Bollinger should be asked for letter of resignation dated ~~6 months after the birth of his new daughter on~~ Sept. 1, 1975  
~~(Lester Bell)~~
- VIII. Don Snell should be asked to voluntarily drop to Planning Aide at salary not to exceed \$12,000.
- IX. If Aloma White is on Bureau of Planning budget, she should be released by ~~the~~ April 1, 1975.
- X. Bob Tobin should be kept on present status as far as pay scale, going to full time when he finishes school ~~on~~ for the rest of this fiscal year. He will be carried (~~part time~~ <sup>full time</sup>) for July and August on Asst. Planner scale and complete for Asst. Planner position vacated by Bollinger on Sept. 1, 1975.
- XI. Connie Cleaton will be promoted to Asst. Planner on Sept. 1, 1975 ~~at that time~~ (position vacated by Mike Harrison). Planning Aide position filled.

XII. Gordon Clark will be asked to accept early retirement Nov. 1, 1975. In no event will he be employed beyond July 1, 1976 — 4 months before legal retirement.

XIII. Rod O'Hiser will take over Design Review Committee and Downtown development functions, including reports to hearings officer, no later than Aug. 1, 1975.

XIV. Leo Williams will take over Sign Review Committee on ~~the~~ July 1, 1975. He will continue to be the staff for Historical Landmarks Commission.

XV. Rudy Barton will assist both Rod and Leo.

XVI. John Neal will take charge of drafting section and be personally responsible for graphics to Don and Doug.

XVII. Pam Adams will be terminated by May 1, 1975. Her position will be filled.

XVIII. Roger Redfern should be given \$2500 contract to finish his work with us, then continue after 1<sup>st</sup> of July.